



AREA 08  
REGIONAL  
FIELD MEET  
INSTRUCTION

2016-2017

## Table of Contents

	<b>PAGE</b>
<b>SECTION 1: OVERVIEW</b>	<b>3</b>
A. AREA 08 REGIONAL FIELD MEET (A08RFM)	
B. EVENT MANAGEMENT AND SPONSORSHIP	
<b>SECTION 2: GENERAL EVENT SPECIFICATIONS</b>	<b>6</b>
A. CONDUCT	
B. TEAM COMPOSITION	
C. WEATHER	
D. FIRST AID	
E. RESTROOMS	
<b>SECTION 4: COMPETITION RULES</b>	<b>7</b>
A. SCHEDULES	
B. UNIFORM REQUIREMENTS	
C. DRILL EVENTS	
D. KNOCKOUT DRILLS	
E. TUG-O-WAR	
F. AUSTRALIAN TROLLEY	
<b>SECTION 6: TROPHIES AND AWARDS</b>	<b>8</b>
A. TEAM AND INDIVIDUAL AWARDS	
B. SELECTION OF AREA 08 PARTICIPATES TO NATIONALS	
C. AWARDS CEREMONY	

## **SECTION 1: OVERVIEW**

### **A. AREA 08 REGIONAL FIELD MEET (A08RFM)**

1. All Area 08 NJROTC units are encouraged to participate in one of the Area 08 Regional Field Meets each school year. The event dates and host units will be announced separately via email and NJAPS Calendar from the Area Manager. Regional field meets promote cadet involvement in drill, academics, and physical fitness in a competitive theater with their peers. Additionally, participation in the Area 08 Regional Field Meet affords the opportunity to qualify for the Area 08 Super Meet Championship. From the Area 08 Super Meet, teams will be selected to represent Area 08 at the NJROTC National Championship.

2. The Area 08 Regional Field Meets are open to all units. Experience has shown that 15 units is a manageable number for the Host Unit, and provides the opportunity to complete the event in a reasonable time. Participation in more than one A08RFM is often a goal for many units. This is allowed, but these requests will be considered after all units are afforded the opportunity to participate in one A08RFM.

3. The order of competition commonly referred to as OOB (Order of Battle) will be selected based on a random drawing, conducted by the host unit. The host unit OIC, with concurrence of the Area Manager, has the authority to adjust the order of competition to assist a unit required to travel a substantial distance to the meet. The request for order adjustment should accompany the entry form and fee to prevent last minute changes which can negatively affect other participating schools.

4. **Source Publications.** The official regulation that governs the Area 08 Field Meets is covered by the Navy Nationals SOP. Procedures and specific details not covered within this instruction will be deferred to the Navy Nationals SOP (<http://www.thenationals.net/navynats.htm>), the Cadet Field Manual (NAVEDTRA 37116J), and Marine Corps Order P5060.20. Participating Units are expected to follow this prescribed hierarchy of regulations.

### **B. EVENT MANAGEMENT AND SPONSORSHIP**

1. The Area Office will lend the greatest possible assistance to host activities and will ensure that the following will be accomplished as routine matters:

a. Maintain, distribute, and oversee the Area 08 Regional Field Meet regulations.

b. Assist with coordination of judges, and participation of universities and Drill Instructor Associations.

c. Provide academic exams, answer sheets, and answer keys for use during the academic portion of the field meet.

2. The Host Unit OIC will be responsible for the following:

a. Provide the site for all field meet events, and function as OIC with dispute resolution authority.

b. Assign and train judges for each event and a team of scorekeepers. It is of utmost importance that the same cadre of judges evaluates every school in the same event so that consistency and continuity of scoring is ensured. At least three judges will be assigned. When possible a fourth judge will be utilized when available to judge boundary breaks, missed commands in the sequence, extra commands not in the sequence, and cadence counting.

c. Host units are to ensure the schedule of events will result in a smooth and efficient flow for the meet. Schedules will be disseminated by the Host Unit OIC not later than two weeks prior the scheduled meet. Trophy presentations should occur not later than 1630.

d. Promulgate an Operational Risk Management (OPNAVINST 3500.39C)/Pre-Mishap Plan containing the following:

(1) Location and telephone number of medical, fire department, police/security and other emergency response teams as required by the nature of the training being conducted.

(2) Identification and location of in-house first aid assets (first aid kits, CPR qualified personnel, etc.).

(3) Location of first response mechanical devices such as electrical isolation switches, fire extinguishers and other equipment, as applicable.

(4) Notification list of persons or offices to be contacted in an emergency.

(5) Pertinent lists and phone numbers of the chain of command, as appropriate:

Area Manager Cell: 224-545-3568  
NETC Duty Office/Quarterdeck: 850-452-4000/4010  
NETC PAO 850-452-4858/60  
NSTC PAO 847-688-4945  
CDR Watson, NJ Ops Cell: 850-554-5452

(6) A simplified and workable description of correct procedures to use in making required incident or hazard reports.

(7) Procedures in effect for ORM hazard identification and management in accordance with OPNAVINST 3500.39 to include the 5 Steps of Performing ORM, and Risk Management Worksheets for potentially hazardous events.

e. Provide a map to assist in locating the NROTC Unit and Field Meet site. (Please include a copy to Area Manager, Area EIGHT.)

f. At least three weeks prior to the competition, provide respective NJROTC Instructors with supplemental information that would be beneficial to participants such as the type of surface on the drill pads, parking, food availability, etc.

g. Maintain a running total scoreboard throughout the day of the field meet. The scoreboard will be placed in an area only accessible to the instructors, not cadets. At their discretion, individual instructors may share this information with their unit cadets. Scoring discrepancies must be resolved in a timely manner, preferably prior to the end of the event. Scoring discrepancies that surface or remain after schools depart shall be adjudicated by the host unit with concurrence from the Area 8 manager. The goal is accuracy vice speed.

h. Be prepared to have the score sheets packaged and ready for the competing schools to take home after the meet. Also, provide Area Manager with a summary of overall score sheets, final results, exams and exam answer keys on completion of the field meet.

3. All instructors and cadets are expected to understand and comply with all guidance, instructions, and regulations provided herein. S/NSI's are responsible for the following:

a. Submit an entry application letter to the host unit at least three weeks prior to the event.

b. An Agreement of Indemnity form must be turned in for each cadet attending an Area 08 Regional Field Meet. Standard Release forms must be on-hand at the meet for each cadet. Additionally, all participating cadets are required to have a completed **Sports Participation Physical and Health Risk Screening Form (NSTC 5761/113 (11-12))**. Each cadet selected as a team member should be in solid physical condition and fully capable of safely performing the events they have been selected to enter. Teams may elect to bring additional cadets outside those competing to assist the unit and be spectators only.

c. In addition to the Agreement of Indemnity forms; units are to turn-in their Master Roster (for inspection only), Academic Team Roster, and Sit-up and Push-up Data Sheet **per host request prior to the meet**. The team roster may have a maximum of 48 cadets (40 Supermeet). All cadets who are on the roster are required to stand the Unit Personnel Inspection. Only cadets who stand the Unit Personnel Inspection are allowed to compete at the A08RFM. **If a cadet fails the personnel inspection the cadet will not be allowed to participate in the meet. Military appearance and bearing are in effect during the meet and if a cadet is found to be unsatisfactory at a follow on event the cadet will be removed from the event.**

d. Verify that all competitors are enrolled in the Naval Science Course of instruction for the current school year and that all are fully eligible for interscholastic competition in accordance with all applicable school, district and state regulations. Every team member must be an NJROTC cadet in good standing.

**SECTION 2: GENERAL EVENT SPECIFICATIONS**

A. **Conduct.** Exemplary conduct of participants and instructors is expected at a drill meet of this caliber. The Host Unit OIC is charged by the Area Manager to administer appropriate penalty points or disqualification if necessary, for destructive or profane conduct, cheating, or any other actions unbecoming military personnel or conduct detrimental to the NJROTC program. This includes conduct in or around the competition site or any other related facilities used for the field meet. S/NSI's are reminded to maintain close control of cadets and spectators.

B. **Team composition.** Each unit participating in an Area 08 Regional Field Meet may consist of up to 48 cadets total. Teams may have **FEWER** cadets but no more than 48 (**40 Supermeet**). Teams found to be in violation of this policy shall be disqualified.

C. **Inclement Weather/First Aid/Restrooms.** Inclement or uncertain weather will of course dictate moving events indoors. Host Unit OIC's shall have a foul weather plan, which includes a plan to finish the Meet; even if less than 100% of the events are completed. It is nearly impossible to make up an Area 08 Regional Field Meet.

d. The restroom areas at the host-site should be left CLEANER than when you arrived. Adequate signs should be posted directing all to the restrooms. They are not normally the designated changing area.

e. Medical services will be available on-site, it is HIGHLY recommended that all units maintain a basic first-aid kit to attend to minor injuries sustained while at the meet. Should cadets require immediate medical assistance while at the meet, please go to the First-Aid Station. It is primarily the responsibility of the medical staff onsite to call 911 if necessary.

**SECTION 4: COMPETITION RULES ~~XXXXXXXXXXXXXXXXXX~~**

A. **Team Composition.** Each unit attending an Area 08 sanctioned meet maybe comprised up to a maximum of 48 total cadets (40 Supermeet). Teams are to consist of:

1. Meets other than the Supermeet:

a. Armed and Unarmed Platoon Basic Drill - 11 member team minimum (platoon leader + guidon + 9 member platoon).

b. Armed and Unarmed Platoon Exhibition Drill- 10 member team minimum (platoon leader + 9 member platoon).

c. Color Guard - 4 member team minimum, no exceptions.

2. Area 8 Supermeet:

a. Armed and Unarmed Platoon Basic Drill - 14 member team minimum (platoon leader + guide + 12 member platoon).

b. Armed and Unarmed Platoon Exhibition Drill- 13 member team minimum (platoon leader + 12 member platoon).

c. Color Guard - 4 member team minimum, no exceptions.

**B. Competition Start Times.** Units should plan to be at the host school at least one hour prior to the start of their assigned personnel inspection time (or first scheduled event). Sufficient time is allowed in the schedule for you to prepare for any event, but time is tight! Teams must be in the event ready area prior to the completion of the team performing immediately preceding them. It is the unit S/NSI's that is responsible to ensure the team(s) are ready to perform at the correct time and location.

**C. Uniform Requirements.** The uniform for all meets will be the Navy Service Uniform (NSU). Cadets may wear school/unit appropriate athletic gear for those participating in the Academic Test. NJROTC instructors are to wear the designated military uniform. Unit specific civilian attire may be worn for athletic events and awards ceremony. If a unit specific shirt is worn, it would be beneficial if rank is displayed in order that military protocol can be maintained. The instructors must stay professional and be readily identifiable as the S/NSI's.

**D. KNOCKOUT DRILLS (OPTIONAL)** - Not included in overall total team scores.

**E. TUG-OF WAR (OPTIONAL)** - Not included in overall total team scores.

**F. AUSTRALIAN TROLLEY (OPTIONAL)** - Not included in overall total team scores.

**SECTION 6: TROPHIES & AWARDS**

**A. TEAM & INDIVIDUAL AWARDS.** Trophies are awarded to a minimum of 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place in all team events, 1<sup>st</sup> through 3<sup>rd</sup> place in each category (Drill and Athletics), and 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place overall meet. Host Unit OIC has the option of awarding 1<sup>st</sup> - 5<sup>th</sup> place trophies.

Individual medals should be awarded to the top 3 finalists in these individual competitions with Host Unit OIC having the option of awarding the top 5 finalists:

1. Male push-ups
2. Female push-ups
3. Male Curl-ups
4. Female Curl-ups
5. Academic Exam
6. Knock-out Drill

- B. SELECTION OF AREA 08 PARTICIPATES TO NATIONALS.** Selection will be made based on a 3-2-1 point system for each event of the meet. A team winning an event will receive 3 points; second place will receive 2 points, etc. All teams are eligible to earn the points. The teams receiving the top three most points will then be considered for invitations to Navy Nationals. Should there be a tie at any level the team scoring the most points at the meet of the teams that are tied will win the tie. This method will be used until all ties are settled. Invitations to Navy Nationals will be awarded to the number of teams allocated to Area 08.
- C. AWARDS CEREMONY.** The Awards Ceremony will be held following optional events (Knock-out, tug-of war etc.), and is a vital part of the Area 08 Regional Field Meet process. All units/teams are expected to attend. We are making extraordinary efforts to ensure Field Meets are orchestrated smoothly, timely, and Award Ceremonies occur as soon as possible following the final event. Teams will be allowed to attend the award ceremony in athletic attire or uniform. During the ceremony, when trophy placements are announced, the unit company commander or his/her representative will come to the award area to receive the unit's trophy and then return to their unit's formation with the trophy. The excitement level is normally very high during the awards presentations, adding to the "fun factor" of the Meet. Remember, if it's not fun, we are doing something wrong!